

St Joseph's Catholic Primary Remote Learning Plan 2020/2021



In order to ensure that learning is continued, irrespective of lockdown and self-isolation, St Joseph's Catholic Primary School has developed the following plan. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices and would require hard copies of work and resources.

This plan will be applied in the following instances:

1. An individual is self-isolating awaiting the results of a test
2. An individual is self-isolating for 10 days i.e., a positive test within their household
3. A group of children in a class are self-isolating because of a case of coronavirus in the bubble
4. A whole class bubble(s) is/are self-isolating because of an outbreak of coronavirus.
5. The whole school is closed due to several positive cases or whole 'School Lockdown' where only keyworker/vulnerable children are permitted to attend school.

The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#). We have also reviewed our provision in light of the Ofsted guidance '[What is Working Well in Remote Education](#)'.

Software and online platforms

Online lessons are delivered via Microsoft Teams. Parents can use guidance on how to access these via the link below:

https://www.youtube.com/watch?v=SemjM2fHV2Q&feature=emb_logo

Within all plans, teachers will set appropriate work in-line with our current curriculum, primarily supplemented by a range of resources i.e., Oak Academy, White Rose Maths and Twinkl. Work will be set on Microsoft Teams alongside the other resources currently used for home learning.

Through MSTEAMS, children will be able to access video demonstrations and slideshows to be able to complete the work set. Teachers will regularly review this work and will adjust the provision to meet the needs of the children. Where needed, teachers will also record video content of themselves explaining a concept. Exact timetables and work set will vary according to each year group. Please see our website for possible class timetables.

English:

Teachers aim to set work matched to years curriculum. This could be a mixture of phonics, spellings, grammar, reading, comprehension and writing. To further support their work, the children also have access to Oxford Reading Tree – Reading Buddies and Spag.com.

Maths:

White Rose Maths resources will be used as the school follows the White Rose Scheme for Maths. Our children have used these resources and are familiar with strategies, content and the worksheets which support the daily lesson. Live lessons, video clips and PowerPoint presentations provide further support. The children also have access to Mathletics, Numbots and Times Table Rockstars.

In the event of any form of isolation and loss of learning caused by Coronavirus, parents must understand that engagement in home learning is compulsory, as is the expectation that St Joseph's Catholic Primary School makes that provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in home learning.

Engagement Expectations

- It is expected that, with the exception of students without laptop access, students will attend all remote lessons.
- Where your child is ill and unable to attend lessons, parents should phone reception or email the class teacher, to advise us.
- We expect parents to support by setting routines to support your child's education and to check that they are engaging and completing work.
- We expect parents to advise us if your child is experiencing any difficulty such that we can work with you to resolve the concern.

As per central government guidance, we will monitor attendance on a daily basis and contact home where we have not been provided with a reason for the lack of attendance.

- Where there is no response, from home, we will follow safeguarding procedures including a police welfare check where necessary.
- Where your child is attending but not engaging the subject teacher will contact you to discuss how to resolve this.

Lesson Time Expectations

YR & Y1 daily lesson time expectation: 2 hours

Y2 daily lesson time expectation: 3 hours

Y3 daily lesson time expectation: 3 - 4 hours

Y4 daily lesson time expectation: 4 hours

Y5 & 6 daily lesson time expectation: 4-5 hours

Online Safety Expectations	
<p>All staff and pupils using video communication must:</p> <ul style="list-style-type: none"> • Communicate in groups – one-to-one sessions are not allowed without permission from SLT e.g., to provide support for pupils with SEND and these sessions should be recorded. • Wear suitable clothing – this includes others in their household. • Be situated in a suitable area within the home with an appropriate background. • Use appropriate language – this includes others in their household. • Maintain the standard of behaviour expected in school. • Use the necessary equipment and computer programs as intended. • Not record, store, or distribute video material without permission. • Ensure they have a stable connection to avoid disruption to lessons. • Always remain aware that they are visible. 	<p>All staff and pupils using audio communication must:</p> <ul style="list-style-type: none"> • Use appropriate language – this includes others in their household. • Maintain the standard of behaviour expected in school. • Use the necessary equipment and computer programs as intended. • Not record, store, or distribute audio material without permission. • Ensure they have a stable connection to avoid disruption to lessons. • Always remain aware that they can be heard.
<p>PARENTS, please pay particular attention to the following:</p>	
<ul style="list-style-type: none"> - Please ensure that your child is supervised during all online learning. We appreciate that you may be working at home, but they should be close enough to alert you if they need support or guidance. - Remind children of our school rules – always tell an adult if you see something that makes you feel uncomfortable. - Be particularly aware of YouTube links and ensure that children have direct supervision when using this resource. - Ensure that children are appropriately dressed for their online meetings. They do not have to wear school uniform – unless they want to! - Ensure that they take regular breaks away from the screen. It is so important for wellbeing that the children enjoy completing activities on paper, drawing, baking, going on bike rides etc.! We know that during the previous ‘lockdown’ how many children benefitted from additional activities created by their families. - Please see the attached guidance from Childnet with the 10 key messages to share with your child. These are the same rules that we teach the children at school. <p>Sanctions</p> <ul style="list-style-type: none"> - Staff will contact parents if there are any concerns - Access for pupils not using devices or software as intended (chat function, video or audio) may be blocked and the pupil disciplined in line with the school’s behaviour policy. 	

How will you assess my child's work and progress?

- During lessons, student understanding and progress will be checked via question-and-answer sessions, comments in the chat option, 'hands up', teacher feedback on tasks set and clarification of points as needed.
- Students will receive feedback (oral and/or in writing) on key homework tasks submitted in line with our marking protocol.
- Some pieces will be self-assessed with reference to mark schemes/answer guidance.

Access to technology and further support

- Parents have been provided with a survey to enable the school to assess potential need across the school. The SLT have been informed about may which families may require a device and these parents will be contacted directly to offer them a DfE/school reconditioned laptop.
- In addition, we have twenty Vodafone SIM cards containing 30GB of free data, for 90 days, available to students where WIFI access, at home, is limited or poor. These are being distributed on a first come first served basis. Please contact Mrs Dunlop if a SIM card would be of benefit.
- We acknowledge the government scheme via which schools can request additional data allowances for students. Details are available via the link below. If your child meets these criteria, please contact us:
- Increasing data allowances on mobile devices to support disadvantaged children - [Get help with technology - GOV.UK \(education.gov.uk\)](https://www.gov.uk/get-help-with-technology)
- Where printed materials are required these are made available, for collection, at reception, and will be delivered/posted home if collection is not possible. Where students are working from printed materials, they can submit work for teacher marking/feedback by handing it in at reception or posting it to school marked for the attention of the teacher(s) concerned.
- Parents can take a photo of work and send it to class teachers using a mobile device, they can use Microsoft Teams, or they can drop off work as they come to collect the next paper pack from school.
- Any child not engaging with home learning will be contacted by phone to offer additional advice and support with remote learning, technology, or access to broadband.
- We will also consider offering a school place if their needs cannot be met with the above measures.

1. Pupil is self-isolating awaiting the results of a test (2/3 days self-isolation)

Ongoing Support	Safeguarding/SEND
<ol style="list-style-type: none">1. If a child is self-isolating, please find the 'Work Pack' on MS TEAMS (If required a paper copy will be provided). This will ensure that the children will have immediate opportunity to continue their learning.1. From the second day of isolation the same curriculum will be delivered at home as in school. The exact work will vary depending on their year group but should include:<ul style="list-style-type: none">- RE activities linked directly to the current unit and scripture from God Matters.- Access to maths resources from White Rose. These will include video links, PowerPoints and worksheets.- English resources e.g., comprehension, grammar, spelling, writing activities and/or phonics.- Work set on online platforms such as TTRockstars, Mathletics, Purple Mash etc.	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results to secretary@stjosephsbracknell.co.uk j.dunlop@stjosephsbracknell.co.uk</p> <p>Or 01344 425246</p> <p>This information will be passed onto class teacher.</p>

<ul style="list-style-type: none"> - Reading (either shared reading with an adult or independent reading) - Access to PE/fitness resources <p>The children will be expected to complete the work during their time at home. They can upload their finished work onto Teams or complete it on paper and bring it to school upon their return.</p> <p>At the end of the first day of isolation, staff member to phone/MS TEAMS pupil and explain the school's expectations. This discussion will involve set daily work in English, Mathematics, and non-core subjects.</p> <p>After the second day off school, the child will be contacted via telephone to catch up, review work completed, to answer any question, to find out when the child will receive their results and expected date of return to school.</p>	<p>If child is entitled to benefit-related FSM liaise with parents over food parcel available through Caterhouse.</p> <p>If child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call/MS Teams.</p> <p>If a child does not engage, the school is to call the parents to discuss obstacles and support.</p>
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2. One pupil needs to isolate for 10 days i.e., someone in their household is symptomatic or tests positive	
Ongoing Support	Safeguarding/SEND
<ol style="list-style-type: none"> 1. Work pack/MS Teams sent home on first day. 2. The same curriculum will be delivered at home as in school. 3. By the end of the first day of isolation, teacher to phone/MS Teams pupil and explain expectations for the remainder of the isolation. This discussion will involve set daily work in English, Mathematics, and non-core subjects. 4. Work missed from the first day and preceding days to be placed on MS Teams. Work to mirror learning completed in class. 5. Adult (class teacher or Teaching Assistant) from bubble to contact pupil every second day to catch up, review and give feedback on work completed. <p>If the pack of work is not appropriate for the individual child (i.e., SEND), the class teacher will plan suitable work for the individual child - SEND section of Oak's Academy.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results to secretary@stjosephsbracknell.co.uk j.dunlop@stjosephsbracknell.co.uk</p> <p>Or 01344 425246</p> <p>This information will be passed onto class teacher.</p> <p>If child is entitled to benefit-related FSM liaise with parents over food parcel available through Caterhouse.</p> <p>If child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call.</p> <p>If a child does not engage, the school is to call the parents to discuss obstacles and support.</p>

3. A group of children are self-isolating because of a case of coronavirus in their class bubble

Ongoing Support	Safeguarding/SEND
<ol style="list-style-type: none"> 1. Work pack/MS Teams sent home on first day. 2. The same curriculum will be delivered at home as in school. 3. By the end of first day, teacher to MS TEAMS pupils and explain expectations for the remainder of the isolation. 4. Work to mirror lessons completed in class and may include live sessions. 5. Adult (class teacher/ Teaching Assistant) from bubble to contact pupils every day on MS Team (live session) to review and give feedback on work completed as well as discuss any issue. <p>If the pack of work is not appropriate for the individual child (i.e., SEND), the class teacher will plan suitable work for the individual child - SEND section of Oak's Academy.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results to secretary@stjosephsbracknell.co.uk or j.dunlop@stjosephsbracknell.co.uk or 01344 425246</p> <p>This information will be passed onto class teacher.</p> <p>If child is entitled to benefit-related FSM liaise with parents over food parcel available through Caterhouse.</p> <p>If child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call.</p> <p>If a child does not engage, the school is to call the parents to discuss obstacles and support.</p>

4. A whole bubble/cohort of children is isolating because of an outbreak of coronavirus

Ongoing Support	Safeguarding/SEND
<ol style="list-style-type: none"> 1. Teachers will schedule a MS Teams meeting with the children as soon as possible but no later than 12pm the first day of isolation. Subsequent days the morning meeting will take place before 10am. In this first meeting the teacher will discuss the remote learning arrangements and expectations. 2. Teachers will also share the week's timetable of lessons. Planned work will follow the National Curriculum objectives. 3. The exact work will vary depending on the year group but should include: <ul style="list-style-type: none"> - Two live lessons/meetings to teach a new concept, address misconceptions, introduce new vocabulary and discuss the work set for the day and to 'check in' with pupils. The same curriculum will be delivered at home as in school. - RE activities linked directly to the current unit and scripture from God Matters. - Access to maths resources from White Rose. These will include video links, PowerPoints and worksheets. - English resources e.g., reading, comprehension, grammar, spelling, writing activities and/or phonics. 	<p>Information and updates from PHE to be communicated to parents.</p> <p>If any children are entitled to benefit-related FSM, ensure food is made available through school kitchen – Caterhouse.</p> <p>If any child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on child's record).</p>

<ul style="list-style-type: none"> - Work set on online platforms such as TTRockstars, Mathletics, Purple Mash etc. - Reading. This will vary according to year group, it may be phonics based, a teacher reading a book 1-1 or group reading or even independent reading. - Access to PE/fitness resources <ol style="list-style-type: none"> 4. Two daily live MS Teams drop-in session will be planned (first thing in the morning and afternoon) where the children can discuss any issues/difficulties and the teacher can give collective/individual feedback on work uploaded to MS Teams. As a result of these meetings, the class teacher may plan addition follow up from class teacher or class Teaching Assistants. 5. It is likely that the majority of lessons will be based on sharing links to appropriate materials to scaffold the children’s learning i.e., White Rose Maths Site/ Oak Academy/ PowerPoints. Each lesson will be followed by a pupil independent activity. This activity can be uploaded onto MS Teams/Padlet for feedback. 6. Teaching assistants will be expected to read and work with individual or groups of pupils on MS Teams. 7. PPA will be taken by teachers every Friday afternoon. The children will be expected to complete an Art/Computing/Spanish/PE online lesson. 8. The class bubble adults will monitor the work uploaded and pupil participation. The class teacher will discuss nonparticipation with parents and discuss any obstacles or support needed by the family. 9. If the pack of work is not appropriate for the individual child (i.e., SEND), the class teacher will plan suitable work for the individual child - SEND section of Oak’s Academy. <p>In the event of teachers becoming ill, support staff will be required to ‘takeover’ the MS Teams live streaming. Planning will be completed by SLT with class TA input.</p>	<p>Those not engaging with home learning are to receive a phone call from a member of staff (class teacher/TA, SLT) to discuss the obstacles and the support needed by the family.</p> <p>Where children would normally receive additional support from SEND agencies, the SENDCO will make arrangements for those to continue via Teams as long as the agencies engage.</p>
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5. A whole school lockdown (National Lockdown – School open only for Key Worker Children)	
Ongoing Support	Safeguarding/SEND
<ol style="list-style-type: none"> 1. Teachers will schedule a MS Teams meeting with the children on the second day after the announcement of Lockdown. In this meeting, the teacher will discuss the remote learning arrangements and expectations. 2. The Timetable for each day will be: <ul style="list-style-type: none"> - A live lesson/meeting to teach a new concept, address misconceptions, introduce new vocabulary and discuss the work set for the day and to ‘check in’ with pupils. The same curriculum will be delivered at home as in school. <p style="margin-left: 40px;">9am – Year R</p> <p style="margin-left: 40px;">9.30am – Year 1</p> 	<p>Information and updates from PHE to be communicated to parents.</p> <p>If any children are entitled to benefit-related FSM, ensure food is made available through school kitchen – Caterhouse.</p> <p>If any child is vulnerable in any way, the DSL will ensure that appropriate agencies are</p>

10am – Year 2
11am – Year 3
11.30am – Year 4
8.45am – Year 5
8.45am – Year 6

- RE activities linked directly to the current unit and scripture from God Matters.
 - One English or phonics lesson/activity
 - One White Rose maths lesson - Work set in one other subject
 - Work set on online platforms e.g., Education City, Purple Mash, Mathletics, TT Rockstars, Spag.com etc.
 - Reading (This will vary according to year group, it may be phonics based, a teacher reading a book or independent reading)
 - Homework
 - If the pack of work is not appropriate for the individual child (i.e., SEND), the class teacher will plan suitable work for the individual child - SEND section of Oak's Academy
3. Planned work will follow the National Curriculum objectives.
 4. The class teacher may offer videos, where the focus will be on modelling the strategies/ techniques.
 5. It is likely that the majority of lessons will be based on sharing links to appropriate materials to scaffold the children's learning i.e., White Rose Maths/Read, Write, Inc/PowerPoints. Each lesson will be followed by a pupil independent activity or assignment on Teams. This activity can be uploaded onto MS Teams for feedback.
 6. There will be daily opportunities where the children can inform the class teacher of any issues or difficulties and the teacher can give collective/individual feedback on work uploaded to MS Teams.
 7. PPA will be taken by teachers every Friday afternoon. The children will be expected to complete an independent activity e.g., PE/Art.
 8. Teaching assistants will be expected to read and work with individual or groups of pupils on MS Teams.
 9. The class bubble adults will monitor the work uploaded and pupil participation. The class teacher will discuss non-participation with parents and discuss any obstacles or support needed by the family.

In the event of teachers becoming ill, support staff will be required to 'takeover' the MS Teams live streaming. Planning will be completed by SLT with class TA input.

notified and arrange for regular safe and well checks via a phone call from the DSL (record on child's record).

Those not engaging with home learning are to receive a phone call from a member of staff (class teacher/TA, SLT) to discuss the obstacles and the support needed by the family.

Where children would normally receive additional support from SEND agencies, the SENDCO will make arrangements for those to continue via Teams as long as the agencies engage.